

**Minutes from the P&C General Meeting for
Coomera Springs State School P&C Association
Held in the Library: - On Wednesday 4th February at 7.00pm.**

Present: Donna Gosling (DP), Mike Ennis (Principal), , Deanna Kearns- Healey, Kyla De Ruiters, Dallas Singh, Delia Lowton, Kylene Nicholls, Jean Newall (BSM) , Andi Leach, Kim Clark, Jenny Anderson, Sean Clements, Anita Drivas, Belinda Davidson

Apologies: Joanne Georgeson (President), Brenda Green , Larissa Hines

Guests:

Meeting opened at: 7.05 pm

It was moved that the **Minutes of the Meeting dated 3rd December 2008** were accepted as correct and accurate.

Moved: Andy
Seconded: Jean
All in Favour: Carried

Business arising from minutes:

- School bag samples not actioned.

Correspondence: Inward — see attached mail register.

Outgoing – see attached mail register.

A motion was passed that the Inwards Correspondence be received and the Outwards Correspondence be endorsed.

Moved: Deanna
Seconded: Andi
All in Favour: Carried

Business arising from the correspondence:

Nil

Treasurer's Report:

- Susan Earl resigned position (students no longer at Coomera Springs)
- Deanna acting Treasurer until AGM
- Dec 08 Finance report as per sheet (Deanna)
- Payments – Joanne Georgeson, Quality Food Services, Coplicks, Ace Designs, Suave Clothing

A motion was moved that the Treasurer's report be accepted and endorsed:

Moved: Deanna
Seconded: Jean
All in Favour: Carried

Tuckshop Report:

- **No report as only opened today for first time in 2009.**

A motion was moved that the Tuckshop report be accepted and endorsed:

Moved: Kylene
Seconded: Deanna
All in Favour: Carried

Uniform Report

- Different collar colour to be addressed on new stock. Supplier advises that they haven't had stock of the one colour for a number of years.
- Need to determine a new sample for future collars – Princeton – Gun Metal voted as next collar colour.
- Stock sent back this week will get new collars in Gun Metal attached and sent back for sale. For any already sold treat on a case by case basis.
- Care instructions need to be addressed when collars are altered.
- Boys shirt sleeve – please look at drop on sleeve re fitting.
- Positive feedback from wider community re smartness of uniform.
- Waistband in skort appears too tight – Problem sits with the elastic that has been sewed into the band. Ace Designs have advised they will honour the elastic as it was in original sample.
- Discussions regarding design of crotch in larger sizes of skort. Need to look at before any more stock is made.
- Deanna to contact Alyson regarding meeting re skort concerns. Then call an executive meeting regarding decisions to be made post meeting.
- Red hats – new style comes in 3 different sizes and comes with a toggle to define size even further if needed. Supplier found via Suave. Dallas is still determining cost.
- Dallas to investigate if the grey hat supplier has a burgundy colour of same style and get a sample. This will then be brought to the uniform meeting to be held.
- Shelving for uniform shop – school will supply. Dallas and Mike have spoken regarding design.

A motion was moved that the Uniform report be accepted and endorsed

Moved: Dallas
Seconded: Kylene
All in favour: Carried

Fundraising Report

- Fete confirmed for 29th March Sun 10am -3pm
- Work begun on fete – marketing signs, party plan stall holders.
- Email/newsletter to parents regarding want to have a stall.
- Need to look into cost to hire trestle tables for day.
- Need to hold a fete committee meeting in the coming weeks to be held at Kyla's place - Tues 10th Feb 10am.

A motion was moved that the Fundraising report be accepted and endorsed:

Moved: Kyla
Seconded: Jean
All in favour: Carried

Principal's Report

Enrolment Update: attached.

1. Finance Report: attached (thanks Jean)
2. Enrolment Update: attached.
3. Tomorrow is the all important Day 8 Enrolment check which determines our many of our resources. As of today we have 311 students. As far back as July 2008 Donna predicted we would have 314 by 05 Feb so she wasn't too far off. On today's figures we will keep our 13 teachers on our 13 classes.

I am delighted to welcome about 100 new students and their families to our school, and 4 additional teachers.

4. Facilities Update: As of today the only "undelivered" area of our Stage 2 facilities are our junior playground. I currently expect students to be on that by Monday 9 Feb. We continue to have the builder site foreman on site to respond to any emergent defects, and we are working our way through these.
5. Start of Year: congratulations and thankyou to everyone for their effort, cooperation and patience as we got underway again. By 9:15 all classes including Prep were in full swing of teaching and learning. Our Tea, Tissues and Tim Tams appeared to be less necessary this year with even Preppers settling quickly.
6. Our focus for this year will be a sharpened emphasis on Literacy and Numeracy. We are determined that all of our results will exceed National Benchmarks, as measured by NAPLAN in May. Other aspects of our school community are still important (the digital learning environment, high expectations on student safety and behaviour, Respect Integrity and Excellence etc) but our staff focus is firmly on doing the very best we can in Literacy and Numeracy. You will notice also that our term 1 E Newsletters will have a number of attachments for parents with hints to assist children develop literacy and numeracy skills.
7. P+C Thankyou: a special thankyou to all our parent volunteers who support our school. Many of you have given up many hours of family holiday time to help our school community open successfully again this year. As the inevitable issues arise, I thankyou for your patience and energy as you work in teams to solve the problems. Two of our members were recognised in Australia Day Awards, Jo and Kylene. A very proud day for us all; congratulations and well earned!

The Principals Report was accepted:

Moved: Mike
Seconded: Belinda
All in favour: Carried

General Business:

- E Newsletter advertising – contacting current and possible new contacts for advertising in 09. Email Jo if you are aware of any interested parties. Rates staying same as for 2008.
- Outdoor picnic benches –special order (not collected by initial client) available to CS at cost – 7 available pending P&C approval. Powder coated CS red colour. Mike moves a motion to buy all 7.

Moved: Mike
Seconded: Jean
All in favour: Carried

- Air conditioning for tuckshop and Uniform room – Didn't get expected grant. Suggestions to look at reverse cycle air conditioning for both. Delia and Deanna to get quotes. Jean to email Delia and Deanna the website re specifications etc.
- Air conditioning plan for whole school? To be considered for future?
- Voluntary contributions – need to put a reminder in e newsletter regarding \$40 and maximum \$100 per family.
- Entry node – state of vegetation – discussions between 2 builders – EQ. Need to investigate working bee with parents for some areas.
- Booklist – concern re cost of tissues for the quantity provided, Number of exercise books? School USB to be for sale in uniform shop ASAP.
- Student Protection Check - Mike to check tomorrow with Kylene.

Application for Membership: Jo to contact those new parents on attendance list.

Meeting closed at: 9.20pm
Next Meeting: Wed 4th Mar 2009 – 7.00pm

These Minutes are endorsed as a true and accurate record.

Signature: _____ **Date:** _____

Name: _____ **Position:** _____