

**Minutes from the P&C General Meeting for
Coomera Springs State School P&C Association
Held in the Library: - On Wednesday 5th March at 7.00pm.**

Present: Joanne Georgeson (President), Donna Gosling (DP), Mike Ennis (Principal), Dallas Singh, Kyla DeRuiter, Kylene Nicholls, Jean Newall (BSM), Andi Leach, Kerry Lowe, Larissa Hines, Anna-Maria Raghavan, Belinda Davidson

Apologies: Delia Lowton, Deanna Kearns-Healey

Guests:

Meeting opened at: 7.05 pm

It was moved that the **Minutes of the Meeting dated 4th February 2008** were accepted as correct and accurate.

Moved: Joanne
Seconded: Dallas
All in Favour: Carried

Business arising from minutes: Nil

Correspondence: **Inward** — see attached mail register.
Outgoing – see attached mail register.

A motion was passed that the Inwards Correspondence be received and the Outwards Correspondence be endorsed.

Moved: Donna
Seconded: Andi
All in Favour: Carried

Business arising from the correspondence: Nil

Treasurer's Report: Attached

- **Kylene to speak to Deanna re: Over payment to Coplicks**

A motion was moved that the Treasurer's report be accepted and endorsed:

Moved: Joanne
Seconded: Jean
All in Favour: Carried

Tuckshop Report:

- Kylene to supply spreadsheet on profit/loss. Kylene reports \$500 profit for end of February 09
- Kylene to prepare some set menus for Mike to be able to send out to prospective clients holding functions at CSSS.
- Need to invest in platters – Kylene to investigate and report back to P&C Exec
- Grade 6/7 started helping in the tuckshop today – More interested, Dave W needs to make application forms available to his class.
- Late lunch orders coming in – Kylene to send Donna email re: cut off to be 9:30am. Donna to announce at Monday assembly.
- Cleaners – Tuckshop hadn't been cleaned since last Friday, Mike to follow up
- Request a recycling bin near tuckshop for disposing of Recyclable rubbish without having to walk to recycling area.
- Step to be installed on the Prep tuckshop line

A motion was moved that the Tuckshop report be accepted and endorsed:

Moved: Kylene
Seconded: Kyla
All in Favour: Carried

Uniform Report

- Uniforms coming in more regularly now (Girls size 12 blouses and skirts should be in soon)
- Alyson will send a list through on what uniforms are outstanding from previous order. This will then allow us to work out what is needed and to place another uniform order.
- Suave – Waiting on fabric for sport shorts and also on pre-ordered size 6 polo shirts
- Hats – Meeting held with Ripples, we are still waiting on samples and will make a special dye to meet our colour.
- Winter uniforms was discussed with a need to make a decision ASAP. Jo moved motion that we go with grey long cargo pants with both the sports and dress shirts.

Moved: Joanne
Seconded: Belinda Davidson
All in favour: 11
Against: 1

- Current sweatshirts - we have a lot of stock and these will be able to be worn with both sports and dress uniforms.
- Dress samples and polo fleece fabric will be brought in by Suave on Friday in the hope that we can get a decision on this ASAP.
- Larissa suggested to contact L W Reeds for winter stock.
- Kylene mentioned the option to speak to uniform supplier from Highland Reserve & Ormeau
- Joanne and Dallas will meet Fri, 6th March re: winter jumper decision to be made by Fri, 13th March 09
- Samples of school bags are coming from Ripples in Burgandy for possible sale.
-

A motion was moved that the Uniform report be accepted and endorsed

Moved: Dallas
Seconded: Kylene
All in favour: Carried

Fundraising Report

- Have 12 confirmed stall holders – 9 to confirm
- Risk assessment from Park Lakes to come so we can modify and use for CSSS
- We are hoping that Gold Coast City Council will come to the Stall with plants for ratepayers.
- Advertising in Kids on the Coast and Hot Tomato
- Advertise in other schools newsletters - Kyla to send Mike information to circulate
- Tuesday, 10th March there will be a Fete Meeting to discuss issues.
- Kyla to meet with Jean re: money on the day of the Fete
- Undercover area concrete near oval to be cleaned , also old tuckshop needs cleaning prior to Fete
- Fundraising starting this week for pre-sales of the Entertainment book. These are sold for \$50 of which the school retains \$10.00.
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A motion was moved that the Fundraising report be accepted and endorsed:

Moved: Kyla
Seconded: Dallas
All in favour: Carried

Principal's Report

1. Finance Report: attached (thanks Jean)
2. Enrolment Update: attached.
3. Parent Information Sessions: thanks to all those who attended. For 2010 we are considering a staggered start so parents can move up through the school. Next parent reporting session will be interviews in week 11 term 1 and week 1 term 2. These will be advertised in our E Newsletter.
4. EQ is increasingly worried about cyber bullying. This is where one person uses email or websites like chat rooms to denigrate another person. EQ is worried about both students and staff and have asked Principals to be vigilant on this issue. EQ is encouraging Principals to apply strong consequences to student cyber bullies to the full extent of their school communities Responsible Behaviour Plan. For us, that includes suspension and exclusion.
5. Coomera Springs is increasingly being used as a Conference/ Launch venue. This is partly due to our central location in the South Coast region, but also our excellent reputation. Students are well ordered, polite and helpful, and in uniform. Staff are welcoming. The facilities are well presented and clean; plus Kylene is an awesome caterer! This provides a good revenue stream for the P+C.
6. P+C Budget 2009: what amount do you think you will donate back to the school this year?

\$15 000.

The Principals Report was accepted:

Moved: Mike
Seconded: Jo
All in favour: Carried

General Business:

- Backing of the School signs on the roadsign are to be painted red. Dallas will source paint and purchase. Dallas to follow up on anti graffiti paint also.
- The old Building project sign has been removed and the frame is available for use as a School sign. Approval on School/P & C Sign – Mike and Joanne to discuss
- Joanne to contact – Power Talk International to say No thanks to free training offered to P&C
- Email from parent re: voluntary contributions being paid in Term 2 or being paid in instalments has been taken on board and invoices will be sent for the Voluntary Contribution to be paid by Term 2. Joanne to work with Donna on this.
- Quote received from Westpac re: Cost of Eftpos machine in Uniform Room - Deanna & Joanne to meet with them to try and reduce fees.
- Delivery truck from Tasman Distributions requested a key for tuckshop. They will not be issued with a key but can obtain key from reception to let themselves into Tuckshop and then return Key to Reception.
- Working Bee – May not happen before Fete as time is running out.
- Woolworths Grant – Joanne to speak with Donna.
- Shelving in Uniform Room – Dallas to work with Mike.
- Waiting on third quote on Air conditioning of Tuckshop and Uniform Room
- Student Protection Check - Jean to check tomorrow with Kylene. Another folder required for the Uniform Shop.

Application for Membership: To be done at AGM

Meeting closed at: 9:05pm

Next Meeting: AGM Wed 25th Mar 2009 – 7.00pm To be followed by the April General Meeting

These Minutes are endorsed as a true and accurate record.

Signature: _____ **Date:** _____

Name: _____ **Position:** _____